

BRAISHFIELD RECREATION GROUND

Minutes of the Meeting of Braishfield Parish Council as Sole Trustee of
Braishfield Recreation Ground
held at Braishfield Village Hall, on Tuesday 4 September 2018 (10:45 pm to 11:05 pm)
DRAFT TO BE AGREED IN NEXT MEETING

Present

Members of Braishfield Parish Council, the

Sole Trustee
Chairman Jane Bennett
Vice Chairman Mike Edwards
Cllr Richard Brazier
Cllr Carole Renvoize
Cllr Peter White

Others

Clerk / RFO to Braishfield Parish Council, Kate
Orange
Borough Councillor Martin Hatley

Apologies

309. Apologies were received from Cllr Ian Knights who had a family commitment and Cllr Mark Swinstead who had work commitments.

Interests

310. No Councillor declared an interest pertaining to any business on the agenda for the Meeting.

Accuracy of Minutes

311. The Sole Trustee agreed the accuracy of the Minutes of the Meeting held on 7 August 2018 and the Chairman signed a copy.

Ongoing Matters

312. A letter has been sent to the owner of the van, but has not yet been received. The Clerk is to ascertain the proper means of delivery and, if necessary, re-send.

Financial Administration

313. The Sole Trustee received the Report on Income/expenditure against Budget for the first quarter, year ending 31 March 2019.

Trim Trail

314. *It was proposed to commission Fawns Recreational Services Ltd to undertake an 'annual inspection' to ascertain the safety and maintenance requirements of the Trim Trail, up to a maximum of £140 ex VAT.*

RESOLVED

Bye laws

315. The review of the draft bye laws was deferred.

Payments

316. *It was proposed to make the following payments:*

Merritt Tree Services Ltd - treework £2,370.00

RESOLVED

317. *It was noted that the following payment was made since last Meeting:*

Ron Horn (fitting paving slab under wheelie bin) £40.00

RESOLVED

Matters for subsequent Meetings

318. The following matters were noted as requiring decisions in subsequent meetings:

- Consideration of when the next tree assessment should take place.
- Review of the draft bye laws.

Next Meeting

319. The next Meeting will be on 6 November 2018.

Draft

Income / Expenditure Against Budget at Q1 (30 June 2018)

		Last Year 2017-2018 Budget	Last Year 2017-2018 Actual	This Year 2018-2019 Budget	This Year Actual at Q1 (end June 2018)	Forecast for 31 March 2019 (forecast at 20/8/2018)
1.	<u>BROUGHT FORWARD</u> (from previous year)	5.00	382.00	42.83	310.53	310.53
2.	<u>RECEIPTS</u>					
2.1	PAYMENT FROM PARISH COUNCIL FROM PRECEPT	2,240.00	11,732.00	3,550.00	1,775.00	3,550.00
2.2	Hampshire County Council for School use of Recreation Ground	200.00	inc	200.00	0.00	200.00
2.3	Other use of Recreation Ground	50.00	250.00	50.00	50.00	50.00
2.4	Pavilion rent	100.00		100.00		
2.5	Payment Parish Council for unforeseen expenditure				0.00	1,002.75
2.6	Receipts Sub-total	2,590.00	11,982.00	3,900.00	1,825.00	4,802.75
3.	<u>EXPENDITURE</u>					
3.1	Insurance					
3.2	Maintenance including Grass Cutting	680.00	5,642.78	1,300.00		1,300.00
3.3	Tree Work	600.00	inc	1,000.00		2,390.00
3.4	Fencing	0.00	inc			0.00
3.5	Car-park maintenance		6,132.00	500.00		0.00
3.6	Dog Bin emptying	50.00	inc	55.54	53.28	53.28
3.7	Playground & trim trail	500.00	218.69	500.00	220.87	600.00
3.8	Legal fees (pavilion)	700.00		500.00		700.00
3.9	Bank charges	60.00	60.00	60.00	15.00	60.00
3.10	Expenditure Sub-total	2,590.00	12,053.47	3,915.54	289.15	5,103.28
4	SUMMARY					
4.1	Brought Forward	5.00	382.00	42.83	310.53	310.53
4.2	Receipts	2,590.00	11,982.00	3,900.00	1,825.00	4,802.75
4.3	Expenditure	(2,590.00)	(12,053.47)	(3,915.54)	(289.15)	(5,103.28)
4.4	VAT Net					
4.5	Carried Forward ("reserve")	5.00	310.53	27.29	1,846.38	10.00