

BRAISHFIELD PARISH COUNCIL
Minutes of Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on 6th March 2018, (7 p.m. until 8:05 p.m.)

Present

Members of Braishfield Parish Council

Chairman Mike Edwards
Councillor Jane Bennett
Councillor Mark Swinstead
Councillor Peter White

Others

Clerk / RFO to Braishfield Parish Council, Kate
Orange
3 Members of the public

Apologies

1236. Apologies were received from Cllr Brazier and Cllr Renvoize. Both Councillors had family commitments.

Interests

1237. No Councillor declared a personal or financial interest in any matter on the agenda for the Meeting.

Minutes of Previous Meeting

1238. The Minutes of the Meeting held on 6/2/2018 were agreed by the Council and signed by the Chairman.

Public Participation

1239. A member of the public raised concerns about household security. He wonders whether neighbourhood watch can be considered for Braishfield. Chairman Mike Edwards noted that the scheme requires a co-ordinator for each area. Chairman Mike Edwards suggested that he should consider who may act as co-ordinator.
1240. A member of the public enquired whether Braishfield Football Club plans to relocate to Ganger Farm when the pitches are complete. The Parish Council are not aware of the football club's future plans.
1241. A member of the public commented that footways at Hillview Road are being parked upon. Chairman Mike Edwards advised him to contact Hampshire County Council (HCC) and the HCC Councillor Alan Dowden.
1242. A member of the public noted that there is a problem with horses fouling footpaths. The Council will put an article in BVA News about it.
1243. A member of the public suspects that a car repair business is being run from a house in Hill View Road. This was noted by the Council and will be considered at a future Meeting.

Tree Notification 18/00548/TREEN

1244. *For Tree Notification 18/00548/TREEN, Small bushy Yew (Taxus baccata: Small bushy multi-stemmed tree adjacent gate post, no special merit) and Service tree (Sorbus torminalis: Small multi-stemmed tree, part Ivy infested, no obvious major defects) by*

the site entrance gate - remove in order to improve the entrance drive to proposed new house, Amberley, Braishfield Road, Braishfield, SO51 0PR, it was proposed to make the following comment to Test Valley Borough Council:

“No comment”

RESOLVED

Tree Notification 18/00525/TREES

1245. *For Tree Notification 18/00525/TREES Oak (T1) - Fell Mimosa (T2) - fell, Oakrood, Braishfield Road, Braishfield, SO51 0PQ, it was proposed to make the following comment to Test Valley Borough Council:*

“No comment”

RESOLVED

Tree Notification 18/00050/TREES

1246. *For Tree Notification 18/00050/TREES, Horse Chestnut (T1)- Remove; Horse Chestnut (T2)- Reduction of one elongated limb; Eucalyptus (T3)- Remove Newport House Newport Lane Braishfield Romsey Hampshire, SO51 0PL, it was proposed to make the following comment to Test Valley Borough Council:*

“No comment”

RESOLVED

Planning Application 18/00185/FULLS

1247. The Council considered planning application 18/00185/FULLS. Several Councillors had visited the site in order to view the existing building and understand the context of the proposal. Cllr Jane reported that the proposal entails replacing 40 year old rooflights with dormers. There have been no objections from neighbours. Cllr Peter White notes that the fenestration matches the remainder of the building and is in a local style. The ridge height is lower than that on the existing building, and the pitch of the dormers is in keeping with the existing roof.

1248. *For planning application 18/00185/FULLS Install 2 dormer windows, The Old Village Stores, Braishfield Road, Braishfield, SO51 0PQ, it was proposed to make the following comment to Test Valley Borough Council:*

“Support”

RESOLVED

Test Valley Strategic Housing and Economic Land Availability Assessment (SHELAA)

1249. The Council received the latest Test Valley Strategic Housing and Economic Land Availability Assessment (SHELAA).

Chairman Mike Edwards noted that periodically Test Valley Borough Council (TVBC) go through a process of inviting landowners to nominate sites which they want to have considered for house-building in the future. The following sites have been nominated in Braishfield:

- “Land north of Jacobs Folly, Crook Hill” is the land between the Dog & Crook and the house to the south of it. The site has been nominated for 10 - 15 houses.
- Fairbournes Farm (10 houses)
- Land east and west of Braishfield road (270 houses). This is land formerly owned by Whitbread.
- Land at Megana Way (20 houses)
- Land South of Lion Wood, Braishfield Road (15 houses)

The Council wishes to know if the nominators of the sites are the landowners, or whether these nominations are speculative. This is especially important in the case of the site which has been nominated for 270 houses. Chairman Mike Edwards will submit an article about this in BVA News. It may be necessary to co-ordinate with neighbouring parishes.

Crook Hill footway

1250. *It was proposed that Cllr Carole Renvoize should be the spokesperson for the Council with regard to the Crook Hill footway.*

RESOLVED

Consultation of Local Government Ethical Standards

1251. The Council considered the Consultation of Local Government Ethical Standards. It was agreed to defer the decision as to the comment to be submitted to the next Meeting. Cllr White will prepare a report for the Council.

Traffic speeds and speed limits

1252. Cllr Mark Swinstead described the problems of high vehicle speeds on single track lanes in the parish.
1253. *It was proposed that Council should investigate whether it is possible to have a speed restriction on the lane north of Pitt Farm, and other lanes leading out of the village. The Council will contact Mandy Ware of Hampshire County Council in order to establish what is possible, with a view to a meeting.*

RESOLVED

Repair of the bus shelter

1254. The Clerk described difficulties finding contractors to quote for the minor repairs required to the bus shelter.
1255. *It was proposed to accept the quotation of £185 from Ron Horne for repair to the bus shelter timbers.*

RESOLVED

Report on the Meeting of the Emergency Planning working party

1256. Cllr Jane Bennett reported on progress with the Community Emergency Plan and the recent meeting of the working party.

The latest meeting was attended by:

Chair of the meeting, Cllr Jane Bennett

Ian Jeffrey, Braishfield Village Association

Cllr Mike Edwards, Braishfield Village Hall/Chairman of Braishfield Parish Council

Ian Knights, Chairman of Braishfield Village Hall

Malcolm Ayres , Braishfield Village Hall

Margaret O'Keefe

Kate Orange, Clerk to Braishfield Parish Council

Chris Balchin, Braishfield Village Hall

Cllr Mark Swinstead, Braishfield Parish Council

A revised Terms of Reference was proposed, which allowed for flexibility in the membership of the working party.

Cllr Bennett noted that Marianne Piggion of Test Valley Borough Council has provided a map of the parish, showing community buildings.

The revision of the Plan is progressing.

The latest information is in a leaflet, which will be published in BVA News, and printed copies left in the newspaper box, churches and other suitable locations. Ultimately the aim is to produce a laminated card with key information for each household.

The working party considered how the parish had coped in the recent wintery weather.

Possibilities for generators were discussed.

Chris Balchin had an idea to find which homes are served by which transformer. He is following this up. It may be possible to organise these clusters of neighbours so that they check on each other in an emergency.

Various members of the working party have experience in obtaining grant funding.

The working party would like to present the progress of the project to the Annual Parish Assembly.

The next meeting of the working party will be 9 April 2018.

Cllr Bennett will attend the Resilience Forum on 17 March 2018.

Cllr Peter White noted that Hampshire County Council had kept Braishfield Road and Common Hill Road clear in the recent snow.

A new grit bin has been requested for Common Hill Road. These applications are handled by Hampshire County Council.

1257. *It was proposed to adopt the revised Terms of Reference for the Emergency Planning Working-party, dated 6/3/2018.*

RESOLVED

Payments

1258. *It was proposed that the following payments should be made:*

Staff costs February 2018 £208.37

Water: pond £13.74

Refund to Lisa Grummett: parts for former telephone kiosk £137.47

RESOLVED

Clerk's Report

1259. The Council received the Clerk's Report to end February 2018.

Matters for subsequent meetings

1260. The following matters will be covered in subsequent meetings:

- Whether Speedwatch is suitable for the parish;
- The vacancy for a Councillor
- Allegation of a vehicle repair business on Hill View Road
- The condition of Fairbourne Farmhouse
- Follow-up calling a review (by Hampshire County Council) of the recent work at Common Hill Road / Braishfield Road

Next Meeting

1261. The next Meeting will be held on 3 April 2018

Braishfield Parish Council

Clerk's Report End February 2018
FOR INFORMATION ONLY

Clerk's Projects in Progress

- Considering Data Protection policy update
- Preparing for audit
- Consideration of implications of charity merger
- Archiving
- Considering requirements of Local Council Award scheme
- Review of arrangements for payments and online banking in line with new rules for local councils

Reports

- The Notice for a casual vacancy on the Council has been published. Further advice on whether there is to be a by-election, or the seat is to be filled by co-option, will follow after 19 March 2018
- A Tree Preservation Order was placed on T1 (a magnolia tree) at 1 Hill View Road (TPO. TVBC.1140), with immediate effect from 12 February 2018.

Accounts

- The cash-book balance at end February 2018 is **£10,290.12** (subject to arithmetic checks and cross-check of bank statements)

Financial summary

The following financial information is preliminary. It is subject to full internal checks and audit, and is approximate because we are awaiting bank interest and statements. Total Bank Balances differ from the Cash Book Balance because of payments in transit, and because the Bank Balances shown are as per the latest available bank statements.

Cash Book Balance at 28/02/2018 (estimated)	£10,290.12
Forecast of Payments to be agreed at Meeting 6/3/2018	-359.58
End Balance at 31/3/2018 (estimated)	£9,930.54

Braishfield Parish Council

Clerk's Report End February 2018
FOR INFORMATION ONLY

Planning Applications / Consultations Pending Parish Council Comment as a consultee

Reference	Description	Address	Comments Due
18/00548/TREES	Tree work	Amberley Braishfield Road Braishfield SO51 0PR	19 Mar 2018
18/00525/TREES	Oak (T1) - Fell Mimosa (T2) - Fell	Oakrood Braishfield Road Braishfield SO51 0PQ	16 Mar 2018
18/00185/FULLS	Install two dormer windows	The Old Village Stores Braishfield Road Braishfield Romsey Hampshire SO51 0PQ	Mon 12 Mar 2018
18/00050/TREES	Horse Chestnut (T1) - Remove; Horse Chestnut (T2) - Reduction of one elongated limb; Eucalyptus (T3)	Newport House Newport Lane Braishfield Romsey Hampshire SO51 0PL	Tue 6 Mar 2018

Braishfield Parish Council

Clerk's Report End February 2018
FOR INFORMATION ONLY

Reference	Description	Address
17/02475/OBLS	Modification to planning obligation on 15/00736/FULLS to transfer the contribution from the children's play space to Braishfield Village Hall	Land At Cuckoo Oak Braishfield Road Braishfield
17/02476/OBLS	Modification to planning obligation on 15/00454/FULLS to transfer the contribution from the children's play space to Braishfield Village Hall	Land At Hazelwood Braishfield Road Crookhill
18/00115/LBWS	Works to a grade II listed farmhouse	Paynes Hay Farm Paynes Hay Road Braishfield SO51 OPS
18/00114/FULLS	Works to a grade II listed farmhouse	Paynes Hay Farm Paynes Hay Road Braishfield SO51 OPS
18/00113/FULLS	Retrospective application - Two storey and single storey rear extension to provide additional living accommodation with bedroom over	16 Hill View Road Braishfield SO51 OPP
18/00056/FULLS	Single storey side extension	The Wheatsheaf Braishfield Road Braishfield SO51 OQE

Braishfield Parish Council

Clerk's Report End February 2018
FOR INFORMATION ONLY

Reference	Description	Address	Planning Authority Decision
18/00357/AGNS	Prior notification for agricultural building	Fairbourne Farm Kiln Lane Braishfield Romsey Hampshire SO51 OPJ	PRIOR APPROVAL NOT REQUIRED
18/00223/TREES	T1 Yew - Reduce by 1m T2 Ash - Reduce to 4m T3 Hawthorn - Reduce to 3m T4 Hazel - Reduce to 3m	7 Newport Lane Braishfield Romsey Hampshire SO51 OPL	NO OBJECTION
18/00200/TREES	Tree works as detailed in the tree survey	The Newport Newport Lane Braishfield SO51 OPL	NO OBJECTION
17/03236/FULLS	Partial rebuilding of and associated repairs to fire damaged cottage, and rebuilding of fire-damaged extension	Sharpes Farm Lower Street Braishfield SO51 OPH	PERMISSION subject to conditions & notes
17/03237/LBWS	Partial rebuilding of and associated repairs to fire damaged cottage, and rebuilding of fire-damaged extension	Sharpes Farm Lower Street Braishfield SO51 OPH	CONSENT subject to conditions and notes

Kate Orange
Clerk and RFO, Braishfield Parish Council
2/3/2018