

BRAISHFIELD PARISH COUNCIL
Minutes of Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on 16th January 2018, 7:05 p.m. to 8:45 p.m.

Present

Members of Braishfield Parish Council

Chairman John Bevan
Vice Chairman Mike Edwards
Cllr Jane Bennett
Cllr Richard Brazier
Cllr Carole Renvoize
Cllr Mark Swinstead

Others

Clerk / RFO to Braishfield Parish Council, Kate
Orange
4 members of the public

Apologies

1204. Cllr Peter White gave his apologies as he felt unwell and could not attend the meeting.

Disclosure of personal and financial interests by Councillors

1205. Cllr Carole Renvoize declared a personal interest in the planning application at Sharps farm as she is a neighbour. She did not take part in any discussion or voting on the matter (Minutes 1208 and 1209).

Minutes of previous Meeting

1206. The Minutes of the Meeting of 5th December 2017 were agreed by the Council and signed by the Chairman.

Public participation

1207. Alex Thompson inquired as to the position with Aster Group's proposal to build two new houses on the Garden of 1 Hill View Road. Adjoining owners have received a letter about the proposed development informing them that the houses are to be sold privately in order to fund further developments, rather than being for affordable rent.

Aster's development manager has informed Cllr Brazier that a planning application may be made during May 2018, and they have not yet sought pre-application advice from Test Valley Borough Council. They are keen to involve the community in the development process.

Chairman John Bevan noted that the developer will need to make their case regarding the private sale of new dwellings to Test Valley Borough Council. The Parish Council will consider a planning application at the appropriate time (through its Planning Committee), and a formal comment will be made to Test Valley Borough Council. In deciding its comment the Parish Council will make due consideration of residents' views.

Chairman John Bevan suggests that if residents who have received letters from Aster have concerns, they should respond to the letter.

Vice Chairman Mike Edwards noted that the land is within the settlement boundary so a proposal would be regarded as infill.

Chairman John Bevan thanked the public for the detailed information about the proposal and suggests that they can return to make their views known to the council if a planning application is made.

Comment on planning application 17/03236/FULLS

1208. *For planning application 17/03236/FULLS, Partial rebuilding of and associated repairs to fire damaged cottage and rebuilding of fire damaged extension, Sharps Farm, Lower Street, Braishfield, it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:*

“No objection”

RESOLVED

(Cllr Renvoize did not take part in the discussion or voting, as she had declared an interest)

Comment on planning application 17/03237/LBWS

1209. *For planning application 17/03237/LBWS Partial rebuilding of and associated repairs to fire damaged cottage and rebuilding of fire damaged extension, Sharps Farm, Lower Street, Braishfield, it was proposed that the following comment should be made to the planning authority, Test Valley Borough Council:*

“No comment”

RESOLVED

(Cllr Renvoize did not take part in the discussion or voting, as she had declared an interest)

Footway at Crook Hill

1210. Chairman John Bevan stated the current position with the proposed footway at Crook Hill. The diversion of footpath 712 was not permitted. The perimeter path proposed to be built on land donated by Hillier Gardens will not therefore be constructed. However, a footway is still to be built and it is now a “highway solution” which means it must be built on land adjacent to the highway, which belongs to Hampshire County Council. The proposed footway will run from the existing footway at the Dog and Crook, up Crook Hill to Jermyns Lane. The footway will be a metalled (hard) surface, probably with ditches piped and covered over. A design team at Hampshire County Council is now working on the project. Hampshire County Council and Test Valley Borough Council are treating this as a high priority job, which is important as it has been mooted for 30 or so years within Braishfield. Chairman John Bevan understands that funding may now be an issue, despite the project having allocated to it s106 money from the development at Abbotswood. There may be physical difficulties to overcome, such as with the width of path and with ditch work. After further public consultation it will eventually proceed. County Councillor Alan Dowden and Borough Councillor Martin Hatley support the construction of the footway. Chairman John Bevan feels that it may help the process if residents write to Hampshire County Council, as this will provide further evidence that the community is

calling for the footway to be built. However a member of the public noted that some residents are opposed to the project as they do not wish to encourage people to walk into the village.

Chairman John Bevan will write to Hampshire County Council to report residents' views on the footway. He will ask why the project is likely to be underfunded and enquire as to why it needs the process of public consultation. This matter will also be publicised on the village email network.

Guidance on the requirement for parking where permitted development rules apply

1211. *It was proposed to write in support of Crookham Village Parish Council who have proposed a motion to the National Association Of Local Councils, regarding the lack of standard guidance on the requirement for parking in planning guidance and permitted development rules.*

RESOLVED

Community Resilience / Emergency Plan

1212. Cllr Jane Bennett reported on the current position with an Emergency Plan for the parish. She reported that the working party had gone some way with progressing the draft before Christmas. Marianne Piggitt of Test Valley Borough Council has sent a map of the parish with emergency congregation points marked on it (such as the Social Club, Village Hall, etc.). Some communities already have plans in place (such as Kings Somborne) and the draft plan makes use of information included in these. The draft should be further advanced before fliers are sent out to residents.

Ian knights of Braishfield Village Hall would like Chris Balchin and Malcolm Ayres to be involved in the next meeting. Margaret O'Keefe has also volunteered. A meeting will now take place and can include anyone else who is interested in helping.

The practicalities of using generators must be investigated. Buildings will need some adaptations in order to receive power from a generator.

1213. *It was proposed that Cllr Jane Bennett will arrange a meeting to progress drafting the emergency plan.*

RESOLVED

Budget for the year ending 31 March 2019

1214. The council examined the draft budget and made minor changes.
1215. *The adopted Budget for the year ending 31 March 2019 will be dated 16th January 2018.*

RESOLVED

Precept for the year ending 31 March 2019

1216. *It was proposed to request a precept of £17,500 from Test Valley Borough Council for the year ending 31 March 2019*

RESOLVED

Payments

1217. *It was proposed to make the following payments:*
Staff costs and expenses incurred on behalf of the Council £303.39
Village Hall hire for meetings £141.75

RESOLVED

Parish signs

1218. Cllr Jane Bennett is researching options and budget costs for new signs at the entrance to Braishfield. The sign at Sparsholt is attractive and the Clerk has requested approximate cost information from Sparsholt Parish Council. Cllr Brazier noted that there is more than one entrance to the village and perhaps new signs ought to be considered for these too.

Report on income / expenditure against budget for the year ending 31 March 2018, to the end of the third quarter

1219. *The council received a Report on income / expenditure against budget for the year ending 31 March 2018, to the end of the third quarter.*

RESOLVED

Clerk's Report to end December 2017

1220. The Council received the Clerk's Report to end December 2017.
Cllr Richard Brazier noted that he has received a lengthy email from the planning officer Sarah Barter regarding the re-allocation of s106 money within the parish and it seems that the applications may be refused. Cllr Brazier will draft a response and circulate it to the Council.

Matters for subsequent meetings

1221. The Council will discuss traffic speeds in the parish.

Next meeting

1222. The next meeting will be held on Tuesday 6th February 2018.

Clerk's Projects in Progress

- Draft budget
- Consideration of implications of charity merger
- Archiving
- Considering requirements of Local Council Award scheme
- Review of arrangements for payments and online banking in line with new rules for local councils

Accounts

- The cash-book balance at end December 2017 is **£10,801.84** (subject to arithmetic checks).

Financial summary

The following financial information is preliminary. It is subject to full internal checks and audit, and is approximate because we are awaiting bank interest and statements. Total Bank Balances differ from the Cash Book Balance because of payments in transit, and because the Bank Balances shown are as per the latest available bank statements.

*Report of latest bank statement balances:
Treasurers Account 28/12/2017 £8000.08
Business 30 Day Notice 11/12/2017 £2801.76*

Cash Book Balance at 31/12/2018 (estimated)		£10,801.84
Forecast of Payments to be agreed at Meeting 16/01/2018	-£303.39	
End Balance at 31/12/2018 (estimated)		£10,498.45

Braishfield Parish Council

Clerk's Report End December 2017
FOR INFORMATION ONLY

Planning Applications / Consultations Pending Parish Council Comment as a consultee

Reference	Description	Address	Comments Due
17/03236/FULLS	Partial rebuilding of and associated repairs to fire damaged cottage, and rebuilding of fire-damaged extension	Sharpes Farm Lower Street Braishfield SO51 0PH	Tue 23 Jan 2018
17/03237/LBWS	Partial rebuilding of and associated repairs to fire damaged cottage, and rebuilding of fire-damaged extension	Sharpes Farm Lower Street Braishfield SO51 0PH	Tue 23 Jan 2018

Pending Planning Authority Decision

Reference	Description	Address
17/02900/FULLS	Erection of detached dwelling	7 Megana Way Braishfield
17/02475/OBLS	Modification to planning obligation on 15/00736/FULLS to transfer the contribution from the children's play space to Braishfield Village Hall	Land At Cuckoo Oak Braishfield Road Braishfield
17/02476/OBLS	Modification to planning obligation on 15/00454/FULLS to transfer the contribution from the children's play space to Braishfield Village Hall	Land At Hazelwood Braishfield Road Crookhill

Planning Authority Determinations

Reference	Description	Address	Planning Authority Decision
17/02813/FULLS	Garage conversion	4 Blackthorn Close Braishfield Romsey Hampshire SO51 0PX	Permission subject to conditions and notes

Kate Orange
Clerk and RFO, Braishfield Parish Council
11/01/2018