

BRAISHFIELD PARISH COUNCIL
Minutes of Annual Meeting of Braishfield Parish Council
held at Braishfield Village Hall
on Tuesday 2 May 2017, 6:30pm to 7:40pm

Present

Members of Braishfield Parish Council

Chairman John Bevan
Vice Chairman Mike Edwards
Carole Renvoize
Mark Swinstead
Peter White

Others

Clerk/RFO to Braishfield Parish Council Kate
Orange
3 members of the public
Hampshire County Councillor Alan Dowden
from 7:35pm

Election of Chairman

1034. It was proposed by Vice Chairman Mike Edwards, and seconded by Cllr Renvoize that John Bevan should be the Chairman.

RESOLVED

Election of Vice Chairman

1035. It was proposed by Chairman John Bevan and seconded by Cllr White that Mike Edwards should be the Vice Chairman.

RESOLVED

Report of apologies for absence

1036. Cllr Richard Brazier and Cllr Jane Bennett sent their apologies, as they could not attend due to family commitments.

Disclosure of personal and financial interests by councillors

1037. No new declarations of personal and financial interests were made by councillors.
1038. The Clerk has enquired of Councillors as to whether they need to revise their written declaration (Registration of Member's Pecuniary Interests). No revisions have been forwarded.

Co-optation of Mark Swinstead

1039. It was proposed to co-opt Mark Swinstead as a Member of the Council, to fill the vacancy left by the resignation of Clive John.

RESOLVED

Public Participation (in respect of business on the agenda)

1040. A member of the public spoke about planning application 17/00930/FULLS (garage at Newport Inn). He mentioned that on the original application, the Conservation Officer had noted that he supported a change in the design of the garage (to reduce its size). One design change to increase the size of the garage has already been approved. This application for a further increase in size follows the application for a

new barn-style house at Newport Farm. The proposed garage is now larger and has a steeper roof pitch (40 degrees, increased from 30 degrees), and the roof is now quite unlike that of the Newport Inn.

Minutes of Previous Meeting

1041. The Minutes of the Meeting of Braishfield Parish Council of 18 April 2017 were agreed and signed by the Chairman.

Standing Orders

1042. It was agreed that the Standing Orders in place are those dated 18 May 2015.

RESOLVED

Draft Management Accounts

1043. The Council received draft Management Accounts for the year ended 31 March 2017.

RESOLVED

Section 1 Annual Governance Statement of Annual Return for the year ended 31 March 2017

1044. The Council approved Section 1 Annual Governance Statement of Annual Return for the year ended 31 March 2017, and it was signed by the Clerk/RFO and the Chairman.

RESOLVED

Insurance

1045. The Council received quotations for insurance for the year commencing 1 June 2017 from three providers, obtained through Came and Company. Quotations ranged from £715.55 to £1,321.10.

1046. It was proposed to enter into a three-year binding agreement for insurance with Inspire commencing on 1 June 2017, arranged through Came and Company at a cost of £715.55 for the first year.

RESOLVED

Training

1047. It was proposed that Cllrs Bennett and Swinstead may attend a training course "Knowledge and Core Skills" provided by LCPD at a cost of £90 per person. The date of the course will be selected to suit the councillors.

RESOLVED

Grant for Braishfield Senior Citizens

1048. The Council received and considered an application dated 8/2/17 for a community grant for Braishfield Senior Citizens, towards the cost of their lunch of 2016.

1049. It was proposed to give a grant of £100 to Braishfield Senior Citizens, as per their application dated 8/2/17.

RESOLVED

1050. Planning Application 17/00930/FULLS Erection of detached garage (Amended scheme to increase ridge height) at Newport Inn, Newport Lane

1051. The Council considered planning application 17/00930/FULLS. The following points were discussed:

The proposed building will contain 2 bedrooms and a bathroom, as well as a ground floor room and a double garage. The proposal has changed from a garage to two-bedroom living accommodation, which looks like a house. This is over-development of the site.

1052. It was proposed to comment "OBJECTION" to planning application 17/00930/FULLS (garage at Newport Inn) on the grounds that the proposal is over-development of the site (as noted in Minute 1050).

At 7:15pm, standing orders were suspended in order for the Council to decide whether to call an extraordinary meeting to discuss planning application 17/00145/FULLS. At 7:25pm the meeting was opened again, under standing orders.

Clerk's Report

1053. The Council received the Clerk's Report to the end of April 2017.

1054. Vice Chairman Mike Edwards noted, with regard to the relatively high balance, that he has invited 6 companies to quote for repairs to the village hall car-park, and 2 quotations have been received: one further quotation is needed before the Council can consider whether to proceed with repairs.

Payments

1055. The Council agreed to make the following payments:

Salaries included PAYE tax where applicable £208.33

Grant to Braishfield Senior Citizens £100.00

Insurance £715.55

RESOLVED

Date of Next Meeting

1056. The next meeting of Braishfield Parish Council will be an Extraordinary Meeting on 8/5/17 to decide comments on planning application 17/00145/FULLS. The next Ordinary Meeting will be held on 6/6/17.

Clerk's Projects in Progress

- Preparation for audit.
- Archiving
- Review of arrangements for payments and online banking in line with new rules for local councils, and revision of the Financial Regulations

Accounts

- The reserve at the 31 March 2017 was **£12,498.68** (subject to internal checks)
- The cash-book balance at 30 April is estimated to be **£18,798.04**. The figure is an estimate because we have not received the bank statements for the period, needed in order to verify the receipt of the VAT refund and the 1st instalment of the precept, as well as a small amount of bank interest.

Planning Applications / Consultations Pending Parish Council Comment

Reference	Description	Address	Comments Due
17/00930/FULLS	Erection of detached garage (Amended scheme to increase ridge height)	Newport Inn Newport Lane Braishfield SO51 0PL	10/05/17

Test Valley Borough Council Planning Determinations

Reference	Description	Address	TVBC Decision
16/03103/FULLS	Erection of 46 dwellings with associated works, open space and landscaping including access	Abbotsford Braishfield Road Romsey SO51 0PB	REFUSE
16/02378/OUTS	Outline application for up to 60 dwellings etc	Land Between Eldon Road And Furzedown Road Kings Somborne	REFUSE

Pending Test Valley Borough Council Decision

Reference	Description	Address
	Proposed Lorry Restrictions Traffic Regulation Order 2017 For The Braishfield And King's Somborne Area - Statutory Public Consultation	
17/00935/TREES	T1 - Birch - Fell, T2 - Sycamore - Fell, T3 - Sycamore - Fell	4 Pond Cottages Braishfield Road Braishfield Romsey Hampshire SO51 0PR
17/00902/CLPS	Application for a lawful development certificate for proposed garden room	12 Hill View Road Braishfield SO51 0PP
17/00882/TREES	1 x Oak - Remove dead and low hanging branches as indicated on photogrpaahs submitted with application	Village Hall Braishfield Road Braishfield Romsey Hampshire SO51 0PN
17/00824/FULLS	Single storey dayroom to rear with extended canopy; conversion of garage to guest suite; erection of new car port and widening of existing access	Greenacres Eldon Road Braishfield SO51 0PT
17/00823/FULLS	Change of use of redundant farm buildings to recreational use ancillary to house; Existing cottage extended into existing redundant barn	Northwood House Cottage Kings Somborne Road Braishfield SO51 0QU
17/00801/PDHS	Notification of Proposed Works to a Dwelling - Replacement conservatory (Length 5.0m; height 2.60m; Eaves Height 2.30m)	3 Hill View Road Braishfield Romsey Hampshire SO51 0PP
17/00713/FULLS	Erection of a 4 bedroom dwelling, parking, landscaping and associated works	Newport Farm Newport Lane Braishfield SO51 0PL
17/00145/FULLS	Erection of accommodation building comprising 6 letting rooms	Dog And Crook Braishfield Road Crookhill Romsey Hampshire SO51 0QB

The following financial information is preliminary. It is subject to full internal checks and audit, and is approximate because we are awaiting bank interest and statements. Total Bank Balances differ from the Cash Book Balance because of payments in transit, and because the Bank Balances are based on the latest available bank statement.

Information on bank balances is excluded from this report because the accounts were being cross-checked by a Councillor at the time it was prepared.

Cash Book Balance at 30/4/17 (estimated)	£18,798.04
Payments to be agreed at Meeting 2/5/17, depending on choice of insurance; approximate sum	-1,000.00
End Balance at 2/5/17 (approximate)	£17,798.04

Kate Orange
Clerk and RFO, Braishfield Parish Council
1/5/17