

# BRAISHFIELD PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Village Hall, Braishfield  
on Tuesday 3<sup>rd</sup> February 2015

## Present

### Parish Councillors:

Mike Prince (Chairman)

Mike Edwards (Vice Chairman)

Wendy Dolby-Stevens

Clive John

Carole Renvoize

Peter White

### Others:

Parish Clerk: Kate Orange

Hampshire Constabulary: Jo Cole

Borough Councillor: Martin Hatley (at  
7:25pm)

2 Residents

## 482. Apologies

482.1 Beverley Murtagh was unable to attend as she was attending a meeting through her employment.

## 483. Disclosure of Pecuniary Interests

483.1 None were declared.

## 484. Minutes of the Meeting of the Parish Council held on 3<sup>rd</sup> February 2015

484.1 The Minutes of the meetings were agreed as a true and accurate record.

485. Matters Arising

485.1 None

486. Police Matters

486.1 Jo Cole spoke on behalf of Hampshire Constabulary.

486.2 The Village Shop was burgled on the night of Friday 30 January 2015. Clive John has emailed Hampshire Constabulary to thank the police officers who attended the scene. DNA samples have been taken, and the police are looking for suspects.

486.3 Two residential burglaries took place over the weekend (one at School Lane, Woodley; the other in Dunbridge). In one instance, the householder was in the house at the time, and the intruder left without taking anything. The police have linked these to burglaries that have taken place in Andover. They are looking for a black VW Golf.

486.4 Fuel has been stolen from a tank in Braishfield.

486.5 The RSPCA have seized some horses from the field behind the Social Club. They are monitoring the remaining 70 horses. The owner is to be prosecuted for the damage caused by the escape of the horses last year.

486.6 Jo Cole has spoken to the lady who has been seen parking on the footpath on the side of the Braishfield Road whilst attending to her horses. Parking on the footpath is against the Highway Code, and forces pedestrians into the road.

486.7 Clive John raised the issue of the traffic data which was collected by the Parish Council during December 2014. In order to follow the Agenda, this is minuted under "Highways & Road Safety" clause 490

487. Correspondence

487.1 Resident Anne Edwards has emailed the Parish Council to thank all involved with the defibrillator project.

487.2 All Saints Church have written informing the Parish Council that they will order the felling of the Horse Chestnut located in the car park of the Church Rooms.

487.3 Resident Chris Balchin has written to the Clerk requesting the name of the footpath representative, and to inform the Parish Council that footpath 9 has been used by

horses and the surface has been churned up.

487.4 Resident Richard Brazier has emailed the Clerk regarding the Minutes of the meeting of 6 January. He wishes to record that his interest in the Newport Inn is as a villager only. Richard has dealings with Savills on other matters and that is how he came to believe that they would attend the meeting of 6 January 2015. The Clerk will write to Fullers to enquire if there is any news on the property, given that it has been vacant for over a year, and it is a matter of importance to many residents.

487.5 Richard Brazier also enquired whether section 106 money arising from the affordable homes could be used towards work on the Village Hall, as this is a recreational facility. A discussion arose from this and is recorded under clause 498 "Financial".

488. Recruitment of Councillors (Widening Recruitment) & Election

488.1 The Parish Council now has the timetable for the May election.

488.2 Carole Renvoize, Mike Prince and the Clerk will attend the TVBC briefing meeting on 4 March 2015.

488.3 The Clerk will be available to take any nomination papers (from all candidates regardless of whether on the current Parish Council) to the TVBC offices in Andover in person.

488.4 The Parish Council agreed that it acts impartially in matters relating to elections.

488.5 The Braishfield Village Association (BVA) have stated that the publication of the next BVA News will be timed to allow candidates to publish a short statement.

489. Defibrillator (AED)

489.1 The AED is registered with South Central Ambulance Service.

489.2 The AED and emergency telephone are covered by the Parish Council's insurance.

489.3 Carole Renvoize has enquired about a scheme where residents can register with the ambulance service and be called upon to deliver the AED to a local emergency. South Central Ambulance Service do not endorse schemes because in cases of cardiac arrest, they dispatch an ambulance immediately and do not find it helpful to attempt to locate volunteers as part of the 999 service. The Parish Council will therefore not pursue this.

489.4 Martin Hatley confirmed that the Parish Council has received a Councillor Community Grant of £500 towards the cost of the defibrillator. The Parish Council agreed to have an official presentation of the grant and a publicity photograph.

489.5 Community Support Group (Community Resilience)

489.6 Mike Prince has arranged for Neil Jenkins (or one of his colleagues) of the HCC Emergency Planning team to attend the next meeting, with a view to establishing a Community Support Group.

489.7 Two residents have expressed interest in helping to establish the Community Support plan.

489.8 Planning Matters

489.9 Applications Pending:

Reference	Description	Address	TVBC status	Consultation Expiry Date
15/00027/FULL S	Erection of detached garage/workshop , swimming pool and poolhouse and brick boundary wall	Pucknall Farmhouse Dores Lane Braishfield SO51 0QJ	Pending Consideration	13/2/15
15/00053/FULL S	Removal of existing single storey utility room on north/east elevation and erection of single storey utility room	Necton Cottage Paynes Hay Road Braishfield SO51 0PS	Pending Consideration	11/2/15
15/00116/AGNS	Agricultural notification - Erection of lean to building adjoining an existing open fronted shed	Woolley Green Farm Dores Lane Braishfield SO51 0QJ	Pending Consideration	6/2/15

Reference	Description	Address	TVBC status	Consultation Expiry Date
*15/00212/TPO S	Ash Tree - Remove crossing branches, Horse Chestnut Tree - Reduce canopy by 25%	The Red Cottage Paynes Hay Road Braishfield SO51 0PS	Pending Consideration	20/2/15

\* this application was submitted after the publication of the Agenda

489.10 TVBC are waiting for an application in respect of the outbuilding to the rear of 7 Hill View Road.

489.11 The Parish Council discussed the planning applications and agreed to comment as follows:

489.11.1 15/00027/FULLS: No objection

489.11.2 15/00053/FULLS: No objection

489.11.3 15/00116/AGNS: No objection

489.11.4 15/00212/TPOS: No objection

489.12 Determinations:

See Clerk's Report End January 2015

490. Highways and Road Safety (including Traffic Speed Data & Street Naming)

490.1 Clive John asked Jo Cole if the police can be of any assistance the volume and speed of traffic through the village. He summarised the data that was collected by the Parish Council during December 2014: speeds up to 71 mph had been recorded, and the 85<sup>th</sup> percentile was averaging speeds of 46mph at certain times of day (and always over 30mph). A discussion took place:

490.1.1 Ray Alborough of Hampshire County Council (HCC) reports that HCC figures do not show the same rise in traffic volume that is recorded in the Braishfield Parish Council data. It seems that different criteria may have been used.

490.1.2 Resident Mike Stubbs has written to Caroline Nokes MP informing her that police figures from May 2014 found around 2000 vehicle movements per day in or out of the village. Parish Council figures in December showed over 3000 vehicle

movements per day. Resident Sheila Still had spoken to the Test Valley Borough Council (TVBC) employee who was moving the village speed sign, and learned that the sign had recorded 4008 activations (speeds over 30mph, in one direction only) during the week that it was up.

490.1.3 The Parish Council needs firm data recorded using consistent criteria, and took the decision to record traffic data quarterly until a true picture is established. This used in discussions with the police and HCC, to see if action can be taken.

490.1.4 Jo Cole reminded the Parish Council about the police Speed Watch scheme. Trained residents operated speed traps and a police letter is sent to anyone found speeding; and they are visited by the police if they are caught three times.

490.1.5 Martin Hatley will look into obtaining a TVBC traffic data monitor, which can be used free of charge.

490.1.6 Clive John will attempt a comparison of the police data from 2012 and the Parish Council data from December 2014. He will book the speed data recorder for the first week of March 2015.

490.2 Mike Prince noted that an oak tree has been planted adjacent to the Braishfield Road / Jermyns Lane roundabout.

490.3 Clive John reported an incident of fly-tipped asbestos which he found within the grass verge and hedges on Newport Lane between Kiln Land and Newport House. He reported it on Sunday 18<sup>th</sup> January 2015 and TVBC had arrived on the following Wednesday with a specialist clear-up team, and removed it. Clive praised TVBC's prompt response.

490.4 Mike Edwards noted that although HCC have filled pot-holes on Dummers Road, the surface is now breaking up, opposite the cricket pitch. The Clerk will inform HCC.

490.5 Peter White reported that although the ditches have been cleared on Dores Lane, it can have little impact as the gulleys and culverts are blocked and have been for years. Martin Hatley will put Peter in touch with Jonathan Bambridge, highways engineer at HCC, so that Peter can show him the problem.

#### 491. Footpaths and Pond

491.1 Mike Prince had a meeting with the three landowners whose land is adjacent to

footpath 13, together with Sam Jones and Peter Watson of HCC Countryside Service. The meeting concerned the use of vehicles on footpath 13 by Trevor Oakley to access his land. HCC will ask Mr Oakley to demonstrate why he believes he has a right to do so. HCC will report back to the Parish Council. Any restriction of traffic using the footpath will be a police or landowner matter.

491.2 Peter White will look at footpath 9 following the report from a resident that horses have been ridden up it.

492. Recreation Ground

492.1 Clive John witnessed three horses being ridden across the Recreation Ground. At his request that they should stop, they moved on to the car-park. The Parish Council does not allow horse riding on the car-park or Recreation Ground and agreed to put up a sign to that effect. Mike Prince will obtain quotations.

492.2 Posts have been delivered for the two notice boards located at the Recreation Ground and opposite Megana Way. Mike Prince and Mike Edwards will re-fix the notice boards when the weather improves.

492.3 Mike Edwards has taken delivery of three bicycle racks for the Recreation Ground car-park. The purchase cost was £135. He will obtain quotations for the fitting of them. Garretts Builders and Stickleys will be asked to quote.

492.4 Mike Edwards enquired whether a walking group who have requested to use the Recreation Ground car-park have been booked in. The Clerk will check.

493. War Memorial

493.1 The Clerk described that there had been a discrepancy between the original estimate for repairs following damage by the Go South Coast Bus, and the invoice received from Blackwell and Moody. Go South Coast have paid £76 too much and a refund will be issued.

493.2 The Clerk has spoken to Ray Alborough of TVBC regarding closure of the roads during the Remembrance Day Service, Sunday 8<sup>th</sup> November 2015. TVBC will waive the cost because the event is a nationally recognised one, but they require evidence of public liability insurance for the day. The Parish Council agreed that the event should be insured by the Parish Council. The through traffic will need to

be directed to use Newport Lane / Lower Street / Paynes Hay Road. The Clerk will submit the form.

494. Donations / Grants

494.1 Some money is available through the Councillor Community Grant if the application is made before the end of February 2015. The grant can cover 50% of the cost of a project, up to a grant of £500.

494.1.1 The Parish Council agreed that a new noticeboard at the end of Common Hill Road would be a good use of the grant. Mike Prince will obtain a quotation, but the cost is in the region of £900. Martin Hatley will send over the application form.

494.2 The Parish Council decided against renewing membership of the Campaign for the Preservation of Rural England (CPRE).

495. Reports of Parish Representatives

495.1 None

496. Borough Councillor's Report

496.1 Martin Hatley gave an update on the Borough Local Plan. Some parts will need to be re-written since being examined. The Borough can no longer ask for affordable housing on sites of fewer than ten dwellings, but a payment in lieu of affordable housing can be required on sites of more than six dwellings. Because of the changes, the plan will go out to consultation again for six weeks. Due to purda (the pre-election period), this will not occur until after the election. It appears that the inspector may not have been unhappy with the proposed numbers of houses. Romsave had suggested further sites as "reserve" sites (i.e. sites which can be developed if others do not proceed). For example, Hoe Lane / Whitenap is under the same ownership and it has been suggested that the allocation of housing should be spread because of the risk that development of a large site does not proceed.

496.2 Hampshire County Council is interested in having some devolved powers. Southampton and Portsmouth are looking at becoming a Combined Authority, and if this occurred Test Valley may have to give some of their powers to Southampton / Portsmouth. This is not to be confused with the shared work already taking place. Details of Combined Authorities will follow after the



Election.

496.3 Council Tax and parking charges will be frozen this year.

497. Clerk's Report

497.1 Kate Orange has produced a Clerk's Report (End January 2015) and a copy is attached to these Minutes.

498. Financial Matters

498.1 Payments agreed by the Council were (inclusive of VAT where applicable):

Green Barnes	£422.10
Village Hall Hire	£120.00
Go South Coast	£76.00
Clerk's salary	£166.73
PAYE tax on Clerk's salary	£41.60
Clerk's expenses	£20.38

498.2 There was a discussion about section 106 money arising from the affordable homes development. More than £16,000 has been allocated to the provision or improvement of public open space in Braishfield; the children's play area and pavilion in particular.

498.2.1 The view of the Parish Council was that the allocation of money within the s106 agreement had been based on needs which had now been met by the recent re-fitting of play equipment in the children's play area and the construction of the new football pavilion. The Parish Council had not been approached to identify the current needs of the village.

498.2.2 Martin Hatley stated that s106 money is provided to offset additional strain placed on communities, resulting from developments. The allocation of the money can be varied from that stated in the s106 agreement, by negotiation with the developer and Borough Council. Martin can provide a list of headings to which s106 money can be allocated. The Parish Council will then write to the Planning Policy department and state that indoor recreation is needed, rather than public open space.

498.2.3 Martin Hatley stated that the Borough Council sends a questionnaire about recreational requirements to Parish Councils periodically: from the answers to these, it compiles “wish-lists” that it uses when drawing up s106 agreements.

498.2.4 Martin Hatley stated that a Community Asset Fund grant has contributed to the new heating in the Village Hall. These grants are up to £25,000.

498.2.5 Martin Hatley informed the Council that s106 agreements on smaller developments will be replaced by the Community Infrastructure Levy (CIL). This money can be spent on repairs and renewals, whereas s106 money is only for capital projects. Under this scheme, projects can receive money collected in developments outside the parish.

498.3 The Parish Council discussed the qualification of the Clerk (Certificate in Local Council Administration – CiLCA). The estimated cost of training the Clerk and the examination fees is £1,000. If the Clerk has this qualification, the Parish Council is able to exercise the General Powers of Competence under the Localism Act. The Parish Council agreed that the Clerk should obtain this qualification, because it would be of great general benefit to have a qualified Clerk; and because of the wish to have the General Power of Competence available. Some of the cost will come in the next financial year.

498.4 The Parish Council's Financial Regulations were discussed. The National Association of Local Councils produced a revised set of Model Financial Regulations in 2014, and the Parish Council's own were written in 2003, so a review is timely. The Clerk has made a draft list of the clauses which will need to be amended to fit the Parish Council's own practices and in order to be appropriate to the size of the Parish Council. Councillors and Clerk will continue to review the regulations during the next month.

499. Any Other Business

499.1 None.

500. Open Period

501. Resident Chris Balchin, who arrived part-way through the meeting, asked four questions:

- 501.1 What was the defibrillator for and who knows how to use it?: the Parish Council replied that around 40 interested residents have attended training on the use of it and everyone was invited to attend; this had been publicised.
- 501.2 Which traffic figures do the police need and why are the Parish Council collecting traffic data?: The Parish Council replied that it will be used as evidence when asking HCC or the police if any measures can be taken to reduce traffic volume and speed.
- 501.3 Who is the footpath representative, and what can be done about footpath 9 being used by horses?: the Parish Council replied that Peter White is the footpath representative, and he is looking into the matter of footpath 9.
502. Date of Next Meeting
- 502.1 The next meeting of the Parish Council will be held on Tuesday 3<sup>rd</sup> March 2015.