

# BRAISHFIELD PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Village Hall, Braishfield  
on Tuesday 4<sup>th</sup> November 2014

Present

Parish Councillors:

Mike Prince (Chairman)

Wendy Dolby-Stevens

Mike Edwards

Clive John

Beverley Murtagh

Carole Renvoize

Peter White

Others:

Parish Clerk: Kate Orange

Residents: three residents including David  
Robinson (BVA)

420. Apologies

420.1 None

421. Disclosure of Pecuniary Interests

421.1 None were declared.

422. Minutes of the Meeting of the Parish Council held on 7<sup>th</sup> October 2014

422.1 The Minutes of the meetings were agreed as a true and accurate record.

423. Matters Arising

423.1 None.

424. Police Matters

424.1 No representative of the Hampshire Constabulary was available for the meeting.

424.2 Peter White warned residents that he has received two fraudulent telephone calls recently from people who claimed to be police and that his credit card details had been stolen. A notice to this effect will be placed in the BVA news.

425. Correspondence

425.1 A letter has been received by the Clerk from Philip McCall regarding an alleged breach of the peace and anti-social behaviour by neighbours holding a party. The Parish Council has no powers in this regard and the Clerk will write, referring Mr McCall to Test Valley Borough Council (TVBC)'s environmental health department.

425.2 An email has been received by the Clerk from a resident regarding possible illegal construction of an outbuilding on Hill View Road. The Clerk is to advise the resident that the Parish Council wishes to be kept informed as to the progress of the case, but has no power to act: the resident's best course of action is to refer it to Test Valley Borough Council's planning department.

425.3 The Clerk has received a request from a resident that draft minutes should be emailed to interested residents. The Parish Council discussed its policy in this regard. Whilst there is no legal requirement to publish draft minutes, the Parish Council recognises that to do so provides useful information to residents who may have been unable to attend the meeting. The Parish Council has always published agreed Minutes following the subsequent meeting; and has sometimes published draft minutes prior to the next meeting. The Parish Council agreed that it will endeavour to publish draft minutes on their website prior to the next meeting (subject to technical or editorial constraints). The Clerk will respond to the resident's email to this effect. (See 435.2 regarding the Clerk's Report)

426. Recruitment of Councillors (Widening Recruitment) & Election

426.1 Wendy Dolby-Stevens stood for election at the recent by-election and was unopposed. The election was therefore “uncontested” and polling will not take

place on 27 November 2014. During the meeting, Wendy Dolby-Stevens signed the Declaration of Acceptance of Office.

426.2 The Chairman welcomed Wendy Dolby-Stevens as a Councillor. She introduced herself as a former barrister who has resided in the village since 2012.

426.3 Polling Cards have been issued by TVBC informing them of the polling day. As the election was uncontested, TVBC will now write to residents informing them that polling will not take place. Martin Hatley has assured Mike Prince that the Parish Council will not be charged for this.

427. Defibrillator (AED)

427.1 The emergency telephone and housing has been delivered and Clive John will install it shortly. The telephone is pre-programmed to dial 999 as soon as the handset is lifted: an advisory notice will be placed on it.

427.2 Carole Renvoize is organising a second training session for those who were unable to attend the first one.

427.3 Community Support Group (Community Resilience)

427.4 Discussion was deferred.

427.5 Community Right to Bid

427.6 The Council had no further comments on this.

428. Planning Matters

428.1 Applications Pending:

Reference	Address	Summary	Parish Council Response	TVBC Status
14/01090/FULLS (has undergone significant revisions)	Ganger Farm Ganger Farm Lane Romsey Hampshire SO51 0QA	275 dwellings, sports pitches etc	Objection made; pending further comment	pending

PC original response: Sup supported, Obj objected, Nobj No objection

## 428.2 New Applications:

			<b>Consultation Expiry</b>
14/02486/TREES	Beechwood Church Lane Braishfield Romsey Hampshire SO51 0QH	Eucalyptus – Reduce and reshape by approx. 6m, remove deadwood; T1 – Norway Maple – Section fell	Monday 10 November 2014
14/02591/TREES	Wengen Church Lane Braishfield Romsey Hampshire SO51 0QH	2 x Ash – Remove lower branches, 2 branches either side	Thursday 20 November 2014
14/02602/TREES	The Close Church Lane Braishfield Romsey Hampshire SO51 0QH	Fell 1 x Beech	Friday 21 November 2014
14/02608/TREES	The Close Church Lane Braishfield Romsey Hampshire SO51 0QH	Tulip Tree – Fell	Not available

428.3 Determinations:

428.3.1 see Clerk's Report End October 2014

428.4 Detailed Consideration of Applications:

428.4.1 Applications 14/02591/TREES, 14/02602/TREES, 14/02608/TREES were validated after the Agenda for this meeting was published and could not therefore be discussed in this meeting.

428.4.2 14/02486/TREES The Parish Council has no objection.

428.4.3 14/01090/FULLS The Parish Council submitted an Objection in June 2014. The application has been significantly revised recently and the Parish Council has been re-consulted. The revisions to the scheme have not addressed the concerns of the Parish Council and the Parish Council will re-state its Objection. The concerns are:

1. The distance of the development from the centre of Romsey makes this unsustainable.
2. The road network is such that the majority of traffic will go south through the Sun arch and other narrow town centre roads.
3. The feasibility study for the development provides for more houses at a future date, albeit not included in this application. The Parish Council is concerned that this is more likely to take place if this application is approved.
4. Flood lighting of the sports pitches will constitute light pollution for Braishfield (as per original objection)
5. Why is the cost of the sporting / recreational facilities being offset against housing on the site, at a time when there is a large amount of house building under-way or planned in Romsey; and this site was on the development plan for recreational use?

429. Highways and Road Safety (including Traffic Through the Village)

- 429.1 Wolfgang Bopp of Hilliers would like to address the Parish Council, regarding a proposal to divert public footpath FP1a. This path currently runs from Braishfield Road, through Crook Hill Farm into the arboretum and through to Jermyns Lane. The proposed route is to continue it along Braishfield Road to meet Jermyns Lane at the roundabout, and it would be continued to the entrance of the arboretum. This proposal has the effect of providing a footway to the side of part of Braishfield Road, where none is present. The Parish Council will invite Wolfgang Bopp to speak at the next Meeting.
- 429.2 Further to the previous meeting, Clive John confirmed that the cost of hiring a traffic data recorder for one week is in the region of £100 excluding VAT. The Parish Council agreed that he should proceed.
- 429.3 Mike Edwards has reported a broken manhole cover on Braishfield Road, and it has been repaired by Hampshire County Council (HCC).
- 429.4 Mike Edwards has reported the damaged road sign at the end of Kiln Lane to HCC.
- 429.5 Carole Renvoize reported that the transformer on Lower Street has been replaced.

430. Footpaths and Pond

- 430.1 The problem of vehicular use of Footpath 13 is ongoing, Mike Prince reported. HCC's Countryside Service are considering what action to take.
- 430.2 Ben Kington has been instructed to proceed with clearing the upper section of Footpath 13. The Clerk will chase this up.
- 430.3 Peter White has undertaken some clearance of vegetation on footpaths 4 and 8. Footpath 8 is now passable along its proper route.
- 430.4 Mike Prince will ask Ian Knight for a quotation to clear overhanging branches from the pond.

431. Recreation Ground

- 431.1 The Parish Council agreed that it is acceptable for the Air Ambulance fund raising day Cream Tea to take place on the recreation ground at the same time as the Flower Show in 2015. (POST MEETING NOTE: this is on 18<sup>th</sup> July 2015)
- 431.2 The Clerk has obtained two quotations for the repair of the chain-link fence on the boundary of the recreation ground onto Braishfield Road. Ben Kington has quoted £180 to refix the line wires, replacing where necessary, including tying together chain-link fence where necessary (quote received on 4 November 2014). Christopher Hoare Tree Services have quoted £533 (excluding VAT) for renewal of the line wire; or £1,535.80 (excluding VAT) for a complete new chainlink fence (re-using existing posts). The Parish Council agreed to instruct Ben Kington to proceed with the repair work as detailed in his quotation.
- 431.3 The Clerk has noticed a large branch hanging from a tree near to the bus shelter. Mike Edwards will look at it and report to the Parish Council.
- 431.4 Clive John has heard that the senior team of the football club may be playing at Hunts Farm rather than Braishfield. Mike Prince will speak to them about it.

432. War Memorial

- 432.1 Blackwell and Moody have completed the repair of the War Memorial bollard and chain, following impact from a bus. This is detailed in their emailed quotation of 8<sup>th</sup> October 2014.

432.2 Jane Bennett, Church Warden, has approached Clive John with concerns about traffic during the Remembrance Service. Clive John has requested a police presence for the time of the service. Next year, the Parish Council will consider requesting a road closure for the service.

433. Reports of Parish Representatives

433.1 None

434. Borough Councillor's Report

434.1 None

435. Clerk's Report

435.1 Kate Orange has produced a Clerk's Report (End October 2014) and a copy is attached to these Minutes.

435.2 The Parish Council agreed that this should be published as it is referred to in Minutes.

436. Financial Matters

436.1 The Clerk has been informed by TVBC that they need the Parish Council's precept figure for 2015-2016 by 1 February 2015. The Parish Council therefore needs to finalise the budget during the January meeting at the latest. The Clerk will produce more budget figures. The feeling amongst Councillors was that the Precept will need to increase, to cover rising costs.

436.2 Payments agreed by the Council were:

JN Landscapes Ltd for grass cutting at pond	£428.40
Zen Internet Ltd quarterly charge to 8 Jan 2015 (reimbursement to Mike Edwards)	£14.36
Onedirect for emergency telephone handset (reimbursement to Clive John)	£107.99
Cameo Systems Ltd for emergency telephone housing (reimbursement to Clive John)	£138.00
Kate Orange Clerk's Salary for October	£166.73

HMRC PAYE on Clerk's Salary £41.60

Kate Orange expenses (including Remembrance Day Wreath) £25.27

436.3 All Saints Church, Braishfield, have received planning permission to fell a horse chestnut that stands adjacent to the boundary of the car-park with Church Lane. They requested a grant from the Parish Council in a letter dated 21 August 2014. the total cost of the work is £700 excluding VAT. The Parish Council agreed that they wish to contribute a sum towards the work. The Parish Council will seek advice from its auditor, as to whether the payment can be made. The Clerk will instigate this.

437. Any Other Business

437.1 Beverley Murtagh is decorating a tree on behalf of the Parish Council for the Christmas Tree festival in All Saints Church on 5<sup>th</sup> and 6<sup>th</sup> December 2014. She requires photographs of Councillors and the Clerk.

437.2 TVBC have written to the Parish Council regarding the start of construction of the affordable homes. They will be constructed during the period February 2015 to March 2016. These are revised dates.

438. Open Period

438.1 David Robinson requested an update on bicycle racks for the recreation ground car park. Mike Edwards has approximate costs of £30-40 for galvanised Sheffield hoops and £120 for stainless steel. Installation costs are extra. The Parish Council agreed that it will provide 3no galvanised hoops. Mike Edwards will obtain a detailed quotation and the Parish Council will await formal approval from the Village Hall.

438.2 Richard Braizier requested an update on the noticeboard at the recreation ground. This was damaged by the wind in autumn 2013. The Parish Council is considering repair or replacement, and will obtain detailed costs of the various options. New notice boards with doors are in the region of £900.

438.3 Richard Braizier mentioned that the recreation ground car-park is gathering leaves and debris. He will put a notice in the BVA news, about a working party to clear it.

439. Date of Next Meeting

439.1 The next meeting of the Parish Council will be held on Tuesday 2<sup>nd</sup> December 2014.