

BRAISHFIELD PARISH COUNCIL

Minutes of Braishfield Parish Council held at the Village Hall, Braishfield
on Tuesday 6 October 2015

Present

Parish Councillors:

Mike Prince (Chairman)
John Bevan
Richard Brazier
Clive John
Carole Renvoize
Peter White

Others:

Parish Clerk: Kate Orange
Two residents
Borough Councillor Martin Hatley

640. Apologies

640.1 Apologies were received from Vice Chair Mike Edwards who was unable to attend due to a business commitment.

641. Open Period

641.1 A resident requested that the Parish Council consider making a comment on the planning application 14/02819/outs (erection of up to 60 dwellings etc, Kings Somborne. She raised her concerns about traffic on Eldon Lane and Furzedown Road. See minute reference 649.4 under "Planning".

642. Disclosure of Interests

642.1 None declared.

643. Minutes of the Meeting of 1 September 2015

643.1 The Minutes were agreed as a true and accurate record of the Meeting.

644. Matters Arising from Minutes of Previous Meeting

644.1 (minute reference 621.1) Chairman Mike Prince is in communication with the housing association Aster over their residents use of the Recreation Ground car-park. He is currently waiting for their response to his latest email. Cllr Peter White is researching the use of by-laws by parish councils. He stated that the existence of a by-law turns breaches of such a law into a criminal offence. The parish council is investigating the possibility of having a byelaw to cover the use of the Recreation Ground and car-park.

644.2 (minute reference 624.1) Chairman Mike Prince confirmed that an exhibition took place to advertise the affordable homes. This was hosted by Test Valley Borough Council and Hyde Housing Association. Mike Prince has acted as the local representative in order to confirm the local connection of several applicants.

645. Correspondence (FOR INFORMATION ONLY)

645.1 Chairman Mike Prince has received emails from Michelmersh and Timsbury Parish Council to inform him that the proposed Gypsy and Travellers site at Bunny Lane is still under consideration by Test Valley Borough Council.

- 645.2 Chairman Mike Prince confirmed that he has published an article in the BVA News which asks worshippers to park on the east side of Braishfield Road when they are attending the service at the War Memorial on Remembrance Sunday.
- 645.3 Chairman Mike Prince has been contacted by a resident over a fall which her grandchild experienced at the pond dipping platform. Chairman Mike Prince will arrange to pressure wash the dipping platform at the pond in order to remove algae.

646. Community Support Group (Resilience)

- 646.1 Cllr Carole Renvoize is keen to see this progress, as resources are available for emergency use.

Action

Cllr Carole Renvoize and Chairman Mike Prince will review the sample plans and discuss ideas for a draft document.

647. Christmas Tree Festival

- 647.1 It was proposed that the Parish Council should enter a tree into the Christmas Tree Festival at All Saint's Church in early December.

RESOLVED

Action:

Cllr Carole Renvoize and the Clerk will design a tree for entry into the Christmas Tree Festival.

648. BT Installation of Cabling for Fibre Broadband in Braishfield

- 648.1 Cllr Clive John stated that Braishfield residents will soon be able to subscribe to high speed broadband as the cabling is currently being run to four new cabinets in the area. This means that fibre cabling is being linked to the exchange, and the exchange will have new equipment. BT have a page on their website which enables you to check if you are able to receive high speed broadband.
- 648.2 Borough Councillor Martin Hatley will contact Hampshire County Council for further news.

649. External Audit 1 April 2014 to 31 March 2015

- 649.1 It was proposed that the Parish Council approve and accept the Annual Return, which is now complete and has been returned to the Parish Council by the external auditor, BDO.

RESOLVED

- 649.2 The findings of the report from BDO were discussed. The following action plan was proposed:
- Meetings for the charitable trusts for which the Parish Council is the sole trustee should be held separately, have separate agendas and be minuted separately from meetings of the Parish Council (this refers to Braishfield War Memorial and Braishfield Recreation Ground). The Parish Council has been complying with this requirement since June 2015.
 - Meetings for the charitable trusts (Braishfield War Memorial and Braishfield Recreation Ground) will be held immediately following every meeting of

Braishfield Parish Council in order to ensure that business for the charities will not be discussed during meetings of the Parish Council.

- Braishfield Parish Council has always recorded the financial transactions of the charities (Braishfield War Memorial and Braishfield Recreation Ground) separately in its accounts but from April 2016 the charities will have their own accounts.
- From April 2016 the charities (Braishfield War Memorial and Braishfield Recreation Ground) will have their own bank accounts. April 2016 is the earliest this can take place because the budget for the financial year ending 31 March 2016 was set before the decision was made to have separate bank accounts for the charities.
- Braishfield Parish Council already fulfils the duty to declare to the Charity Commission that it is the sole trustee of Braishfield War Memorial and Braishfield Recreation Ground. An annual return for each charity is completed every year, as required by the Charity Commission.

RESOLVED

Action:

The Clerk will open separate bank accounts for the Braishfield War Memorial and Braishfield Recreation Ground, to be operational by April 2016. From April 2016 the charities will have separate Cash-books.

650. It was proposed that the Clerk should seek clarification from BDO about the statement in their report “*Statutory information has not been adequately disclosed to the Charity Commission. The council's responsibility for the charity has not been publicly disclosed.*”

RESOLVED

Action:

The Clerk is to contact BDO and seek clarification.

651. Planning Matters

- 651.1 15/02197/VARS (variation of condition 9 on application 13/00383/FULLS)

NO COMMENT

- 651.2 15/02186/TREES (work to 3 trees at Blackthorn House, Blackthorn Close)

NO COMMENT

- 651.3 15/02149/TREES (Fell oak at Berberis, Braishfield Road)

NO COMMENT

- 651.4 14/02818/OUTS (up to 60 dwellings etc, Kings Somborne). The Parish discussed the application and noted that traffic on Eldon Lane and Furzedown Road may increase as a result of the proposed development. It was also noted that the application is for housing in the countryside, which is counter to local planning policy, and there is no compelling reason to override the policy. It was proposed to object to the application on those grounds.

RESOLVED

Action:

Clerk to write to Test Valley Borough Council stating the council's objection

- 651.5 Borough Councillor Martin Hatley will establish the current position with the planning applications at Hawkes Farm and Pucknall Farm, in response to an enquiry from Councillor Richard Brazier who is concerned that the decision dates have passed (or are near to passing) without the applications being timetabled to go to committee.

652. Highways and Road Safety

- 652.1 Borough Councillor Martin Hatley will seek news from Wolfgang Bopp of Hillier's Arboretum as to when they will commence their application for the diversion of the footpath at Crook Hill Farm. This is the first stage in the plan to construct a footpath from the entrance of the arboretum to the junction of Jermyn's Lane with Braishfield Road and on to opposite the Dog and Crook.

- 652.2 The Parish Council asked Borough Councillor Martin Hatley to enquire whether it is still proposed to put traffic lights at the end of Braishfield Road at the junction with Winchester Road in Romsey.

- 652.3 Cllr John Bevan reiterated the problems of living on Braishfield Road with increasing traffic volume, high speeds of traffic and large vehicles. Some residents including the Palmers are in contact regarding the noise from traffic which is exacerbated by the condition of the road surface. Some patch repairs to pot holes have been undertaken recently in the vicinity of the junction with Megana Way and Crook Hill. The Parish Council agreed that the position was established at the previous meeting (that improvement of the surface would need to be combined with measures to control traffic speeds and volumes) and Chairman Mike Prince will arrange a meeting with Hampshire County Council's Highways department.

652.4 Footpaths and Pond

- 652.5 Chairman Mike Prince has not obtained quotes for footpath clearance and the need for this is passing as the growth is dying back.

- 652.6 Chairman Mike Prince is obtaining quotes for pruning trees at the pond.

653. Grants / s136 expenditure / s106 monies

- 653.1 Chairman Mike Prince met with the head of Planning at Test Valley Borough Council, Paul Jackson. Paul Jackson does not support attempts to re-allocate s106 money to different purposes from those stated in the agreements, and he mentioned that the s106 system will soon be superseded by CIL which is more flexible. Borough Councillor Martin Hatley is meeting the chief executive of Test Valley

Borough Council soon and will discuss whether s106 money can be re-allocated if Parish Councils have the support of the developer. He advised that the Parish Council is specific when requesting s106 money in comments on planning applications. It was proposed that councillors contact various developers known to them within Braishfield, and enquire whether they would support the re-allocation of s106 from children's play-space or outdoor recreation to other uses on the Parish Council's list of possible projects.

RESOLVED

Action:

653.2 **Councillors to contact various developers and seek their support to re-allocate s106 money to other uses of benefit to residents of Braishfield.**

654. Appointment of Parish Representatives

654.1 Parish Councillors discussed possible roles and wish to put further thought into this matter. Past roles have included footpaths and transport. The Clerk stated that there are no rules for specific roles: the Parish Council is free to decide.

DEFERRED

Action:

Councillors to consider possible roles.

655. Reports of Parish Representatives

655.1 Chairman Mike Prince attended a meeting of TVAPTC (Test Valley Association of Parish and Town Councils). Representatives of Test Valley Borough Council's housing department were there.

655.2 Chairman Mike Prince attended a public meeting with Hampshire Constabulary.

655.2.1 Police advised residents to be vigilant with out buildings and outdoor equipment, and to record serial numbers or take photographs of possessions where possible.

655.2.2 Chairman Mike Prince asked why our police officer Jo Cole is no longer able to attend meetings of the Parish Council when she has had very good communications with the Parish Council in the past. Residents of other parishes supported him on this point. Hampshire Constabulary are reconsidering this decision.

656. Borough Councillor's Report

656.1 Borough Councillor Martin Hatley noted the following:

656.1.1 The Borough is now achieving the 5 year housing land supply required by central government.

656.1.2 Martin Hatley and Phil Bundy will meet Brandon Lewis (Housing Minister) on 4 November, in order to discuss how the housing land supply is defined. Currently it depends on projected figures from developers of numbers of dwellings to be constructed. Wales has a better system. Many more Planning permissions are being issued than houses built, nationwide as well as locally.

657. Clerk's Report: FOR INFORMATION ONLY

657.1 The Clerk's Report dated End September 2015 was circulated at the Meeting and is attached to these Minutes.

657.2 Payments

658. The following payments were agreed:

Payments made since last Meeting £

Greenbarnes Ltd	1,075.14
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**Payments due now £
(inc VAT where applicable)**

Salaries	208.33
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Clerk's expenses incurred on behalf of the Parish Council	14.56
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Information Commissioner's Office	35.00
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BDO	156.00
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659. Any Other Business (FOR DISCUSSION AT A FUTURE MEETING)

659.1 None

660. Date of Next Meeting

660.1 The next meeting of the Parish Council will be held on Tuesday 3 November 2015 in the Village Hall.