

BRAISHFIELD PARISH COUNCIL

Minutes of Braishfield Parish Council held at the Village Hall, Braishfield
on Tuesday 1 September 2015

Present

Parish Councillors:

Mike Prince (Chairman)

John Bevan

Carole Renvoize

Peter White

Others:

Parish Clerk: Kate Orange

Nine residents

620. Apologies

620.1 Apologies were received from three Councillors. Vice chair Mike Edwards, Cllr Richard Brazier and Cllr Clive John were unable to attend due to family reasons.

621. Open Period

621.1 The Chair of the Braishfield Village Association enquired whether the Parish Council can take any action to prevent people using the car-park of the Recreation Ground other than for the intended purpose of providing parking for current users of the Recreation Ground or Village Hall.

Cllr Peter White explained that this use of the car-park is a problem for the Parish Council as trustees of the Recreation Ground, which is a charitable trust with the stated purpose of providing an amenity to residents of the village, and such parking goes against the purpose of the charity. The car-park is not in the possession of the Parish Council: the Parish Council is simply the trustee.

Chairman Mike Prince confirmed that he has been communicating with several of the vehicle owners. Some have already desisted in parking on the car-park. Some have stated that their social landlord, Aster, have told them they can use the car-park. Mike Prince will continue to pursue this. The Parish Council will look at other measures should this prove to be necessary. Such measures may include a by-law or even clamping. Unauthorised parking is a problem because it reduces the amount of parking available for legitimate users, and it creates wear to the surface of the car-park.

622. Disclosure of Interests

622.1 None declared.

623. Minutes of the Meeting of 21 July 2015

623.1 The Minutes were agreed as a true and accurate record of the Meeting.

624. Matters Arising from Previous Minutes

624.1 Chairman Mike Prince noted that an event will be held by Test Valley Borough Council and Hyde Housing Association to publicise the availability of the 9 affordable homes. This will take place on Monday 7 September at Braishfield Village Hall between 3pm and 7pm. Parish Councillors will be present at some point during the event. "Shared ownership" is now offered on two of the homes due to a change in legislation following the latest Budget.

625. Correspondence (FOR INFORMATION ONLY)

625.1 Chairman Mike Prince has received information on the Lodden and Test LEADER Programme, which is a source of EU funding for rural businesses. He has passed this information on to Cllr Clive John who is a member of the Braishfield Village Hall Management Committee.

625.2 Two emails from the Palmers who live on Braishfield Road will be discussed under "Highways and Road Safety".

626. Community Support Group (Resilience)

626.1 This project is being led by a working party of the Parish Council. Chairman Mike Prince is moving the project forward with Peter Sidebotham. Cllr Carole Renvoize and the Clerk offered to assist.

627. Planning Matters

627.1 15/01849/TREES T1 Oak – 3m clearance around house. Chapel Works Newport Lane.

NO COMMENT

627.2 15/01625/FULLS single storey rear extension; 2 Blackthorn Close, Braishfield.

NO COMMENT

627.3 There are five current applications at Upper Hawkes Farm.

627.3.1 The Parish Council had no comment on applications 15/01539/FULLS, 15/01540/FULLS, 15/01542/FULLS, 15/01543/FULLS.

NO COMMENT

627.3.2 15/01909/FULLS Upper Hawkes Farm, Does Lane, Erection of farm worker's dwelling with access and septic tank. Recently there have been two previous applications for a dwelling on the farm (14/01537/FULLS & 15/00631/FULLS), and the current proposed position for the access is in the same position as in the former applications. The Parish Council has concerns about the proposed access onto Does Lane, and residents share that concern. Cllr White has written to Test Valley Borough Council to object to the application and he shared his reasons with the Parish Council. It was proposed to object to the application on the following grounds:

- a) Poor visibility at the access: this is a blind corner on the point of the lane which is sometimes restricted in width by flooding. The lane is used for through traffic and some vehicles are large.
- b) It is possible to foresee an accident taking place at the entrance onto Does Lane through no fault of either driver because of the poor visibility; and that insurers may

seek to find some liability lies with Test Valley Borough Council for granting planning approval.

- c) Flooding on dores lane - traffic to single lane; exacerbated by hard surface of access drive and break in hedge
- d) The case not proven for agricultural worker's dwelling: the business is currently operating with the owner living off-site.
- e) s106 money is needed to alleviate pressure on village amenities as well as for highways. This has not been allowed for in the application.

OBJECTION

Action:

Clerk to write to Test Valley Borough Council with the comments of the Parish Council.

- 627.4 15/02067/SCRS Screening opinion under the Environment Impact Assessment Regulations 2011 - 5MW solar farm, Land South Side Of Common Hill Road. Test Valley Borough Council are not inviting comments on this application and the Parish Council understands that a full application would be required in due course.

- 628. Highways and Road Safety
 - 628.1 All Councillors have read correspondence from the Palmers who live on Braishfield Road. This led to a general discussion about traffic in the village.
 - 628.1.1 The Palmers are concerned about vibration from traffic caused by high speeds and the size of vehicles that use Braishfield Road. They have noticed the problem increase over the years that they have lived there. Other residents share the concerns (this has been voiced either at the meeting or in person to Councillors). Councillor Bevan lives on Braishfield Road in a house built of cob and is concerned about the potential for structural damage to houses. The footpath on Braishfield Road, where present, is narrow. The following is a synopsis of concerns:
 - a) Traffic volume is increasing and Braishfield Road, Kiln Lane and Common Hill Roads are being used as through roads by significant numbers of vehicles. This is inappropriate because all roads leading out of Braishfield are single track lanes.
 - b) Some of the traffic comprises large and heavy lorries, and the roads in and around Braishfield are unsuitable for this.
 - c) Most traffic is exceeding the speed limit through the village. Braishfield Road was designed for a speed limit of 60mph and although the speed limit has been reduced, no measures have been taken to slow down the traffic.
 - d) The road surface of Braishfield Road is in poor condition.
 - e) Speeds along Kiln Lane seem to have increased since the surface was renewed.
 - f) Footpaths are inadequate or absent on Braishfield Road.
 - 628.1.2 Chairman Mike Prince confirmed that he is communicating with Andy Harding (andy.harding@hants.gov.uk), an assistant Highways Officer at Hampshire County Council (HCC). The Parish Council is not satisfied with the current stance of HCC, which is that improvements to Braishfield Road are low priority because there have been no significant accidents.

Action:

The Parish Council will continue to explore with Hampshire County Council what measures can be taken to reduce traffic speeds and volumes through the village. A further survey of traffic speeds and volumes is to be undertaken shortly.

629. Footpaths and Pond

629.1 The Parish Council has received no complaints about footpaths in the past month.

629.2 Chairman Mike Prince is seeking quotations for clearance of some footpaths and also tree growth around the pond.

630. Grants / s136 expenditure / s106 monies

630.1 Chairman Mike Prince has arranged a meeting with Paul Jackson of Test Valley Borough Council's planning department. This is in order to discuss how s106 and CIL money can be spent to meet the needs of the village.

631. NALC questionnaire on policy

631.1 The Parish Council will discuss this separately, due to lack of time in the meeting. This is not a matter needing decisions in a meeting.

Action:

Clerk will email the link to the questionnaire to Councillors.

632. Braishfield Village Network: Parish Council involvement

632.1 The Braishfield Village Network is an email group led by the Braishfield Village Association (BVA). The Chair of the BVA Jimmy Chestnut explained that this was initiated by emailing those who were on a list held by the BVA from a campaign about the affordable homes. Many have signed up. With hindsight, it would have been made more obvious who the sender was; as there has been some confusion about whether it is a Parish Council project, or even spam. However, it is now operational. Email addresses are kept private, and emails are screened before they are sent out. Any resident or village group can request for an email to be sent out, and nominate who will receive replies.

633. Appointment of Parish Representatives

633.1 This is deferred to a meeting with more councillors in attendance.

DEFERRED

Action:

Councillors to consider possible roles.

634. Reports of Parish Representatives

634.1 None

635. Borough Councillor's Report

635.1 None

636. Clerk's Report: FOR INFORMATION ONLY

636.1 The Clerk's Report dated mid End August 2015 was circulated at the Meeting and is attached to these Minutes.

636.2 Payments

637. The following payments were agreed:

Payments made since last Meeting £

Salaries	208.33
Ben Kington:	
Repair to eastern fence at Recreation Ground	180.00
Clearance of footpath 13 during 2014	150.00

**Payments due now £
(inc VAT where applicable)**

Salaries	208.33
Clerk's Expenses incurred on behalf of the Council	16.35
Southern Water (supply to pond)	6.56
Replacement bollards to western perimeter of Recreation Ground	854.40

**Payments due before next Meeting £
(inc VAT where applicable)**

Concreting-in cycle stands (stands purchased separately)	216.00
New noticeboard and post	895.96

638. Any Other Business (FOR DISCUSSION AT A FUTURE MEETING)

638.1 Cllr Renvoize requested that the Parish Council consider whether it will enter a tree in the Christmas Tree festival which she is personally organising, and will take place in December at All Saints church.

639. Date of Next Meeting

639.1 The next meeting of the Parish Council will be held on Tuesday 6 October 2015 in the Village Hall.

Braishfield Parish Council

Clerk's Report End August 2015
FOR INFORMATION ONLY

Accounts

The Cash-book balance at the end of August 2015 was **£9,347.36**.

The Accounts to the end of June 2015 are ready for checking. Councillor Peter White has volunteered to do the check, which entails cross referencing invoices / receipts, the cheque book, our Cash-book and bank statements.

The Bank Reconciliation for end July 2015 was correct.

Speakers

I need to chase up Sam Jones of the Countryside Service (HCC) who has agreed to send a speaker to one of the autumn meetings, but has yet to propose a date.

Affordable Homes, 1-9 Oak Close

Test Valley Borough Council are holding an event for the publicising of the new affordable homes in Braishfield, in order invite local people who are in housing need to register on the waiting list. She has asked me to help publicise this. I have posted the notice on noticeboards, our website, in the shop and pubs. The event is to be held in the Village Hall on Monday 7th September 2015 between 3pm and 7pm.

Planning Training from Test Valley Borough Council

The Chairman Mike Prince, Vice-chair Mike Edwards, the Clerk and Councillors Brazier, Renvoize and White will be attending a session on planning hosted by Test valley Borough Council on 15th September 2015.

Clerk's Projects in Progress

- CiLCA course
- Road closure for Remembrance Day
- Employment contract / recruitment procedures
- Pension legislation
- Signatories on Bank Accounts
- Separation of accounts and bank accounts for charities
- Reading and advising the Council on “Changes to the smaller authorities' local audit and accountability framework” (Department for Communities and Local Government)
- Reading and advising the Council on “the Essential Trustee: what you need to know, what you need to do” (Charity Commission)

Braishfield Parish Council

Clerk's Report End August 2015
FOR INFORMATION ONLY

Planning Determinations

Reference	Description	Address	TVBC Decision
15/01120/FULLS	Erection of first floor extension to provide two bedrooms, en-suite and juliet balcony, replace flat roofs on dormer windows with pitched roofs and alter/extend porch	Berberis Braishfield Road Braishfield Romsey Hampshire SO51 0PN	Permission Subject to Conditions and Notes
15/00631/FULLS	Erection of agricultural worker's dwelling; associated parking and installation of septic tank	Hawkes Farm Does Lane Braishfield Hampshire	Withdrawn
15/00860/LBWS	Replacement windows to eastern elevation	Churchers Barn, Does Lane, Braishfield	Refused

Planning Applications Pending Parish Council Comment

Reference	Description	Address	Consultation Expiry Date
15/01540/FULLS	Retrospective application for maize clamp	Upper Hawkes Farm Does Lane Braishfield	Tue 25 Aug 2015
15/01539/FULLS	Retain barn for housing cattle during winter (barn 1)	Upper Hawkes Farm Does Lane Braishfield	Tue 25 Aug 2015
15/01542/FULLS	Retain barn to house cattle during winter (barn 3)	Upper Hawkes Farm Does Lane Braishfield	Tue 25 Aug 2015
15/01543/FULLS	Erection of barn to house cattle, forage or machinery (barn 4)	Upper Hawkes Farm Does Lane Braishfield	Tue 25 Aug 2015
15/01625/FULLS	Single storey rear extension	2 Blackthorn Close Braishfield	Wed 19 Aug 2015

Braishfield Parish Council

Clerk's Report End August 2015
FOR INFORMATION ONLY

Reference	Description	Address	Consultation Expiry Date
15/01849/TREES	T1 Oak - 3m clearance around house	Chapel Works Newport Lane Braishfield	Fri 21 Aug 2015
15/01909/FULLS	Erection of farm worker's dwelling with access and septic tank	Upper Hawkes Farm Does Lane Braishfield	Tue 08 Sep 2015
15/02067/SCRS *	Screening opinion under the Environment Impact Assessment Regulations 2011 - 5MW solar farm	Land South Side Of Common Hill Road Pucknall Farm Braishfield	Not applicable

* Comments are not invited on this application: *“This notifies the Council of proposed work or development not needing its permission. The Council will not be approving or refusing the proposal, so comments are not invited.” (Test Valley Borough Council)*

Note: where the consultation expiry date has passed, we have informed Test Valley Borough Council that our comments will given immediately following the meeting of the Parish Council.

Pending Test Valley Borough Council Decision

Reference	Description	Address	Consultation Expiry Date
14/01090/FULLS	275 dwellings/sports pitches - amended	Ganger Farm, Ganger Farm Lane, Romsey	Mon 06 Apr 2015
15/01388/FULLS	Construction of an equine rehabilitation building including manager's dwelling and polo pony overwintering barn	Pucknall Farm Does Lane Braishfield Hampshire SO51 0QJ	Tue 04 Aug 2015

Note: these applications have been considered by Braishfield Parish Council in previous meetings

Braishfield Parish Council

Clerk's Report End August 2015
FOR INFORMATION ONLY

Cash Book Balance at 31 August 2015 £ 9,347.36

Bank Balances as per most recent statements

Current Account (at 30 July 2015) £7,091.04
Savings Account (at 9 July 2015) £2,794.65

Payments made since last Meeting £

Salaries 208.33

Ben Kington:

Repair to eastern fence at Recreation 180.00
Ground

Clearance of footpath 13 during 2014 150.00

Payments due now £ (inc VAT where applicable)

Salaries 208.33

Clerk's Expenses incurred on behalf of the 16.35
Council

Southern Water (supply to pond) 6.56

Replacement bollards to western perimeter 854.40
of Recreation Ground

Continued....

Braishfield Parish Council

Clerk's Report End August 2015
FOR INFORMATION ONLY

Payments due before next Meeting £
(inc VAT where applicable)

Concreting-in cycle stands (stands purchased separately)	216.00
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New noticeboard and post	895.96
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Total Payments Due	2197.60
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Kate Orange
Clerk, Braishfield Parish Council
1 September 2015