

BRAISHFIELD PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at the Village Hall, Braishfield
on Tuesday 3rd March 2015

Present

Parish Councillors:

Mike Prince (Chairman)
Mike Edwards (Vice Chairman)
Wendy Dolby-Stevens
Clive John
Carole Renvoize
Peter White

Others:

Parish Clerk: Kate Orange
Neil Jenkins (Hampshire County Council
Emergency Planning and Resilience
Officer)
Dean Hodges (Hampshire Fire & Rescue)
Hampshire Constabulary: Jo Cole
Borough Councillor: Martin Hatley
Four residents

503. Apologies

503.1 The Council accepted apologies from Beverley Murtagh who was unable to attend due to work commitments.

504. Disclosure of Pecuniary Interests

504.1 None were declared.

505. Minutes of the Meeting of the Parish Council held on 3rd February 2015

505.1 The Minutes of the meetings were agreed as a true and accurate record.

506. Matters Arising

506.1 None

507. Police Matters

507.1 Jo Cole spoke on behalf of Hampshire Constabulary.

507.2 Part of the boundary wall at the Wheatsheaf has been knocked over by a vehicle, which remains unidentified.

507.3 Recent thefts have mainly been limited to shed break-ins.

507.4 Jo Cole will soon stop sending out beat reports by email. Interested parties should sign up on Hampshire Alert (www.hampshire-alert.co.uk).

507.5 In the prosecution of the owner of the horses kept in the field behind the social club, the defendant pleaded guilty.

508. Correspondence

508.1 Sheila Still (Braishfield Village Association) forward a copy of a letter of thanks from The Soldiers, Sailors, Airmen and Families Association (SSAFA), for a donation from the sale of "The Bugle Sounded".

509. Recruitment of Councillors (Widening Recruitment) & Election

509.1 Carole Renvoize, Mike Prince and the Clerk will attend the TVBC briefing meeting on 4 March 2015.

509.2 Existing Councillors have received nomination papers.

509.3 The count for the Parish Council election (if polling takes place) will be held on Friday 8th May.

509.4 The Notice of Election will be posted on notice-boards and the Parish Council website.

510. Gypsy and Traveller Development Plan Document Consultation

510.1 The Parish Council have been asked to comment on Test Valley Borough Council (TVBC)'s Gypsy and Traveller Development Plan Document. The background to the production of this plan is that TVBC need a 5 year land supply for Gypsy and Traveller sites, which they do not currently have. Without the 5 year land supply, the balance is strongly towards TVBC giving permission to applications for any new sites.

510.2 The Council gave consideration to the proposed site on the southern side of Bunny Lane.

510.2.1 The Council felt that the proposed site should be considered using similar criteria as any

other residential site. Accordingly they agreed to object on the following grounds:

- the close proximity to the gas distribution centre, which is the juncture of high pressure gas mains;
- the difficulty of access to facilities (shops, work, schools, public transport);
- the location is not sustainable;
- there is no safe pedestrian route away from the site along Bunny Lane which has no footway and is narrow and busy with industrial traffic;
- this is a former landfill site and there is likely to be contamination;
- the surrounding industrial sites are noisy;
- in summary the site would not be suitable for housing and is therefore unsuitable for any other form of residential settlement.

511. Community Support Group (Community Resilience)

- 511.1 Neil Jenkins, Emergency Planning and Resilience Officer for Hampshire County Council (HCC), addressed the meeting with a presentation. NB: this took place at the start of the Meeting, but is minuted here in order to match up with the Agenda.
- 511.2 HCC are encouraging communities to assess whether they are vulnerable to any emergencies. HCC will then assist the community to develop a plan to help them to cope efficiently in the event of emergencies.
- 511.3 Relevant emergency scenarios include flooding, failure of utilities, gas explosions, fires (including distant fires where smoke is spreading far) etc.
- 511.4 Where Emergency Plans exist, emergency services and utility companies are more likely to listen and react quickly. A member of HCC's Emergency Planning and Resilience team will also attend the scene.
- 511.5 Funding is available, for example to provide generators to buildings that have been nominated for use as accommodation during emergencies.
- 511.6 The Emergency Planning and Resilience Team will assist the community in forming a local team and in drawing up their Plan. Neil Jenkins will send some examples of plans to the Parish Council.
- 511.7 The Parish Council agreed to form a working party comprising some councillors and residents. Mike Prince is willing to lead this.

512. Planning Matters

512.1 Applications Pending:

Reference	Description	Address	TVBC status	Consultation Expiry Date
*15/00393/FULLS	Retrospective – erection of shed	7 Hill View Road	Pending Consideration	*23 March 2015
15/00454/FULLS	Demolition of existing outbuildings/garage and erection of detached dwelling	Hazelwood, Braishfield Road, Crookhill, SO51 0QB	Pending Consideration	23 March 2015
15/00371/OUTS	Outline – Conversion of former public house to dwelling and construction of two dwellings with extended gardens	Newport Inn Newport Lane SO51 0PL	Pending Consideration	20 Mar 2015
15/00370/OUTS	Outline – Conversion of former public house to dwelling and construction of two dwellings	Newport Inn Newport Lane SO51 0PL	Pending Consideration	20 Mar 2015
15/00281/FULLS	Conservatory to the side elevation	Fairbourne Cottage Braishfield Road Crookhill Hampshire SO51 0QB	Pending Consideration	3 March 2015

* this application was submitted after the publication of the Agenda and will be discussed in the April meeting: we have an extension of time from the planners.

512.2 The Parish Council discussed the planning applications and agreed to comment as follows:

512.2.1 15/00281/FULLS – No objection

512.2.2 15/00370/OUTS – No objection, but comments will be made as follows:

- a) The Parish Council supports the use of the site for housing and the number of dwellings proposed.
- b) The Parish Council questions the suitability of the former pub for use as a dwelling, when considered as part of the whole development. Retaining the existing building is less favourable than demolition to allow construction of a new dwelling in a more appropriate position, which could form part of a coherent group with the other two new dwellings.
- c) Housing in general should be parallel to the lane and in keeping with the housing already on the lane, in accordance with the Village Design Statement.

15/00371/OUTS - Objection, because it has the effect of moving the settlement boundary and creating a considerably larger site. Other comments are as in 510.13.2 above.

512.2.3 15/00454/FULLS – No objection

512.2.4 The Parish Council will request that any s106 monies arising from the Newport Inn site and the new dwelling at Hazelwood, are allocated towards the improvement of the Village Hall. See also item 515.4.

512.3 Determinations:

See Clerk's Report End February 2015

513. Highways and Road Safety (including Traffic Speed Data)

513.1.1 Clive John will contact Ray Alborough at TVBC because it appears that the TVBC traffic speed/volume data recorder has been positioned at the entrance to Blackthorne Close rather than in the same position as last time: this makes meaningful comparison of data impossible.

513.1.2 Does Lane is currently closed for surface repairs. The Parish Council was not notified of this.

514. Footpaths and Pond

514.1 Peter White has looked at Footpath 9 but the weather was dry at the time of his inspection, and the surface was in reasonable condition. He will check again following rain.

515. Recreation Ground

- 515.1 The person dealing with the lease of the Pavilion on behalf of the Parish Council left some months ago without informing the Parish Council. Peter White is pursuing this.
- 515.2 The Clerk will put dates of Recreation Ground bookings on the calendar (on the Parish Council website). The Horticultural Society will hold their flower show on 18th July.
- 515.3 The Parish Council discussed the principle of groups from outside the parish using the Recreation Ground and car-park (which is a charity held in trust by the Parish Council).
- 515.3.1 Peter White advised that the stated purpose of that charity is to provide recreation for the residents of the Parish. Uses by groups from outside the Parish are outside the charity's stated aim, and in that event we are obliged to obtain the best possible terms for the charity.
- 515.3.2 The Parish Council agreed that where the Village Hall has been booked and use of the Recreation Ground / car-park is ancillary to the use of the Village Hall, it was for the benefit of the residents in a broad sense because the Village Hall would be receiving income. In these cases no charge would be made.
- 515.3.3 Where a group from outside the parish requests to use the Recreation Ground / car-park without hire of the Village Hall, it was agreed that a charge should be made.
- 515.3.4 It was agreed that £30 was a suitable charge for the use of the car-park, although this would depend on the number of cars and the duration of use.
- 515.4 The bicycle racks have been delivered to Mike Edwards and he will obtain quotations for fitting them.
- 515.5 Councillors will soon re-erect the notice-boards which have been refurbished (recreation ground and opposite Megana Way).
- 515.6 An instruction for the repair of the Recreation Ground fence was issued some months ago. Ben Kington will start the repair week commencing 9 March 2015.
- 515.7 Mike Prince will apply for a Councillor's Community Grant for 50% of the cost of a new notice-board, to replace the one at the junction of Common Hill Road and

Braishfield Road.

516. War Memorial

516.1 Councillors will trim the branches which overhang the War Memorial.

517. Grants / s137 expenditure / s106 money

517.1 The Parish Council has agreed at a previous meeting to contribute one-third of the cost of felling the horse chestnut tree located in the car-park at All Saints. They confirmed that this offer is extended to the new quotation that the Braishfield Benefice have obtained following Ian Knight being no longer able to carry out the work. The new quotation is from HCRS in the sum of £800 excluding VAT.

517.2 Clive John is applying for grants on behalf of Braishfield Village Hall. These are for the improvement of the Village Hall. The Parish Council approved a letter which has been drafted by the Clerk on behalf of the Parish Council, stating that they fully support the community village shop project and confirming that both the Parish Council and TVBC have provided grants towards the project.

517.3 The prescriptive nature of s106 money allocation was discussed. It was agreed that the Parish Council will draw up a wish-list of projects for submission to TVBC, so that when future money becomes available under s106 it can be allocated where needed; and in use negotiating the re-allocation of money.

517.4 It was agreed that the Clerk will write to Test Valley Borough Council on behalf of the Parish Council asking that any s106 money arising from the proposed developments at Hazelwood and the Newport Inn site are allocated to improvements to the Village Hall.

518. Reports of Parish Representatives

518.1 None

519. Borough Councillor's Report

519.1 Martin Hatley reported that the count of the Parish Council election (if it is contested) will take place in Andover on the Friday following polling.

520. Clerk's Report and Procedural Matters

520.1 Kate Orange has produced a Clerk's Report (End January 2015) and a copy is

attached to these Minutes.

520.2 The draft financial regulations were discussed. Some amendments to the draft were agreed and Peter White will produce an amended draft for approval at the next meeting.

520.3 The Council agreed the draft Budget for the 2015-2016 financial year. It remains a draft until the sum carried over from the current financial year is known on 31 March.

520.4 Councillors agreed that they wish to receive their summons to attend meetings electronically by email, as it saves money (in postage costs and the Clerk's time). Those present signed a consent form, in accordance with guidance from the Hampshire Association of Local Councils.

521. Financial Matters

521.1 Payments agreed by the Council were (inclusive of VAT where applicable):

Zen Internet Ltd (website)	14.36
Security Light for AED	20.13
Emergency telephone for AED	57.59
Community Village Shop (store cupboard)	400.00
Southern Water	7.01
Clerk's Salary	166.53
PAYE tax on Clerk's salary	41.80
Clerk's expenses	17.81

522. Any Other Business

522.1 The Parish Council will invite Joe North to speak to the Council about proposed changes to his farming practice.

523. Open Period

524. John Rhodes pointed out that the Clerk's Reports are not available on the website although they are referred to in the Minutes. The Parish Council will correct this.

525. Date of Next Meeting

525.1 The next meeting of the Parish Council will be held on Tuesday 7th April 2015.